

## PM/Coordinator RollOut Services P24-424

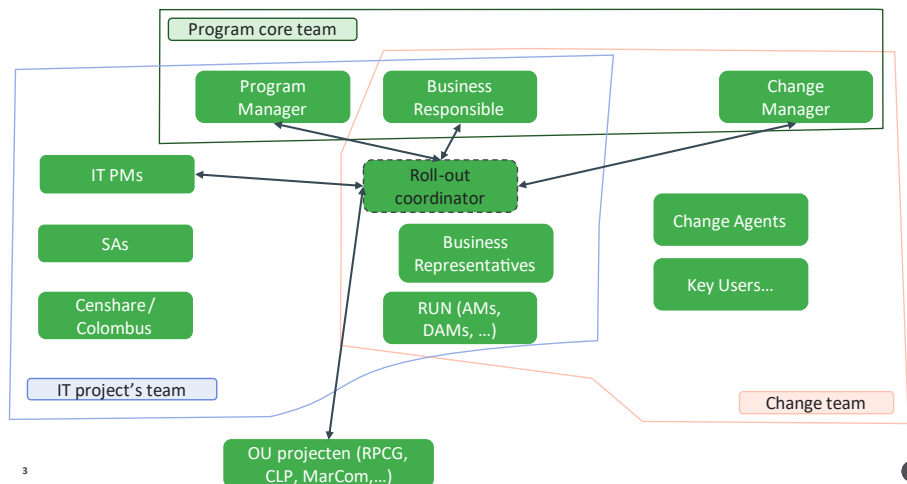
Start: Asap  
 Locatie: Halle (2 d/week) + thuiswerk (3d/week)  
 Duurtijd: 1 jaar met mogelijkheid tot verlenging

### Context

For one of the major Colruyt Group Programs we are looking for a Roll Out Coordinator/PM. This “JUMP” program is situated within the Marketing Promotion capability and has the goal to implement market conform marketing tooling and processes in order to improve the collaboration and efficiency of the marketing departments of the operating units and our internal marketing communication agency.

The program is already in realisation phase and the change impact is big and complex. The roll-out coordinator will be playing an essential role in the roll-out and change.

### Roll-out coordinator - Interactions between ‘teams’



## **Assignment & Output**

### **Facilitate Cross-Functional program alignment for the roll-outs:**

Act as liaison between the IT project team, business representatives and business OU PMs to ensure aligned and up to date business roll-out activities planning. Work closely with IT PM, Business Responsible, Program Manager and Change Manager to determine important deliverables and secure alignment on targets.

### **Develop and Maintain Comprehensive Business Roll-out Plans:**

Create, follow-up and maintain detailed roll-out plans securing all necessary activities are identified with agreements on responsibilities, timings and resources availability, and in alignment with the overall program schedule and milestones. This should include all relevant activities related to:

1. IT (i. e. solution development/ configuration, infrastructure deliverables, SITs, UATs)
2. System implementation in PROD (i.e. release/ go-live plan, support structure, hand-over activities)
3. Change management plan & execution/ follow up (i.e. communication and training activities) – from before roll-out until change is considered fully anchored by the business. – includes the fact that the resources (people and means) are identified and planned for.
4. Business engagement (i.e. organizational readiness/demo's/ dry-run)

### **Risk Management and Mitigation:**

Identify potential risks and issues related to the roll-out process, support developing mitigation strategies, and facilitate implementation of contingency plans to minimize impact on the overall program. Coordinate the roll-out 'go/ no-go' checks point securing the necessary preparation and the involvement of all relevant stakeholders.

### **Monitor and report roll-out quality:**

Oversee the execution of roll-out activities to ensure they meet the required quality and realize the targets. Provide regular updates and reports on the status of roll-out activities, and any issues or risks to the program team and other stakeholders, ensuring transparency and accountability.